

Report of	Record of	Date
Director (Planning and Development) (Introduced by Executive Member (Planning and Development))	Executive Member Decision	19/08/2022

Is this report confidential?	No
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Is this decision key?	No
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## Milestone Meadow Play Area Contract Award

### Purpose of the Report

1. This report sets out the procurement process and recommendations to award the contract for the refurbishment of the play area at Milestone Meadow, Euxton.

### Recommendations

2. To award the contract for the play enhancements at Milestone Meadow to Kompan to the value of £89,999.

### Reasons for recommendations

3. A compliant competitive intermediate value procurement exercise has been followed.
4. The play area and open space enhancement was tendered direct to companies specialising in play equipment installation and groundwork construction. Three tender proposals were submitted on time.
5. These submissions were evaluated carefully against robust criteria by an evaluation team of Open Space Strategy Officer, Streetscene Manager and Play Inspector. Kompan scored the highest points owing to having the ability to deliver all the elements of the project for the budget available and scored highly on play value, aesthetics and design response.

### Other options considered and rejected

6. Three compliant bids were received by the deadline in response to the ITQ. Each bid was carefully considered against the evaluation criteria by an evaluation team. The bids which scored below 97 were rejected at this stage, pending the shortlisted bidder providing more detailed information. The bid was found to be compliant with the criteria.

### Corporate priorities

7. The report relates to the following corporate priorities:

<b>Involving residents in improving their local area and equality of access for all</b>	A strong local economy
<b>Clean, safe and healthy communities</b>	<b>An ambitious council that does more to meet the needs of residents and the local area</b>

## **Background to the report**

8. The Open Space, Sport and Recreation Strategy sets out the Councils plans to invest in local community assets using a mix of section 106, external funding and Council resources. The programme for improvement was based on robust assessments of the quality and value of all assets, identifying those requiring improvements and replacement.
9. Milestone Meadow play area was identified in the action plan and over the past 6 months there has been engagement with ward members, Euxton Parish Council and the local community to draw up a design for the site.
10. An Invitation to Quote (ITQ) document was prepared and issued on the North West Procurement Chest to selected suppliers in June 2022 for a period of six weeks for a maximum budget of £90,000. Three responses were received on time and were considered against the evaluation criteria of 100% Quality.
11. The designs were submitted and evaluated for robustness, equipment selection and value with Streetscene and Open Space Staff. This provided a range of knowledge backgrounds and skills in order to make an informed decision.
12. Based on the evaluation it is recommended that the design and play equipment installation contract is awarded to Kompan. The Kompan design was chosen owing to having the best play value and design response to fit with the brief supplied.
13. A budget of £5,000 has been retained of the total funding available to fund the installation of a boundary path using voluntary help along with sowing wildflower seed and planting trees to enhance the landscaping.
14. If this recommendation is approved, the contract to deliver the play area refurbishment will start as soon as possible and is proposed to be complete by the end of December 2022.

## **Climate change and air quality**

15. The work noted in this report impacts on the following areas of climate change and sustainability targets of the Councils Green Agenda: reducing waste production, working with sustainable and green accredited companies, improving green areas and biodiversity.
16. The following remediations have been undertaken to limit the environmental effect: The old play equipment has been recycled, the old wet pour has been retained on site rather than taken it to landfill and used as an underlay to the new safety surface. Outside the scope of this budget, trees, wildflowers and native shrubs are proposed to be planted within the open space at Milestone Meadow to further enhance the site for recreation and wildlife.

17. The work noted in this report does not impact the climate change and sustainability targets of the Councils Green Agenda and all environmental considerations are in place.

### **Equality and diversity**

18. The play area is designed to be accessible to all and this theme runs through the design chosen.

### **Risk**

19. The risks are linked to project delivery, equipment availability and weather conditions making groundworks on site difficult. All of these issues could delay the project from being completed but there is no strict deadline and the impact will be minimal.

### **Comments of the Statutory Finance Officer**

20. The budget for this scheme is within the approved capital programme at £95k with a mixture of S,106 and reserves funds.

### **Comments of the Monitoring Officer**

21. There are no concerns from a legal perspective with what is proposed. An appropriate tender exercise has been followed. Contract documentation will be drawn up in due course.

There are no background papers to this report

Report Author:	Email:	Telephone:	Date:
Lindsey Blackstock (Open Space Strategy Officer)	lindsey.blackstock@chorley.gov.uk	01257 515218	12/08/2022

Following careful consideration and assessment of the contents of this report, I approve the recommendation(s) contained in Paragraph 2 of the report in accordance with my delegated power to make executive decisions.



Councillor Alistair Morwood  
Executive Member for Planning and Development

Dated 19/08/2022

This decision will come into force and may be implemented five working days after its publication date, subject to being called in in accordance with the Council's Constitution